

AGENDA

Meeting: Malmesbury Area Board
Place: Ashton Keynes Village Hall, Park Place, SN6 6NT
Date: Tuesday 3 March 2020
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Craig Player Democratic Services Officer, direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Toby Sturgis, Brinkworth (Vice-Chairman)
Cllr Gavin Grant, Malmesbury
Cllr Chuck Berry, Minety

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#)

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
2	<p>Apologies for Absence</p>	
3	<p>Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 28 January 2020.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements (<i>Pages 7 - 10</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a) Families and Children's Transformation (FACT) Programme b) Community Governance Review Consultation 	7.05 pm
6	<p>Blue Lights Update</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Wiltshire & Dorset Fire and Rescue Service 	7.10pm
7	<p>Gigaclear Ultrafast Broadband Rollout</p> <p>To receive a presentation from Christopher Morris, Gigaclear's Community Engagement Manager, on the rollout of ultrafast broadband in the Malmesbury community area, with the opportunity to raise issues and ask questions</p>	7.20pm
8	<p>Malmesbury's Local Youth Network (LYN)</p> <p>To receive an update on the work and achievements of the Malmesbury LYN over the past 12 months and its priorities for the coming year.</p>	7.50pm
9	<p>Area Board Funding</p> <p>Details on applications for funding from the Area Board's 2019/20 budget to follow as a supplementary paper.</p>	8.05pm
10	<p>Partner Updates (<i>Pages 11 - 16</i>)</p> <p>To receive updates from the following partners:</p>	8.15pm

- a) Town and Parish Councils
- b) Health & Wellbeing Champion
- c) Riverside Centre
- d) Malmesbury and the Villages Community Area Partnership (MVCAP)
- e) Healthwatch Wiltshire
- f) Wiltshire Clinical Commissioning Group (CCG)

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Evaluation and Close**

The next meeting of the Malmesbury Area Board will be held on Thursday, 05 May 2020, 7.00 pm.

8.30pm

MINUTES

Meeting: Malmesbury Area Board
Place: Crudwell Village Hall, 2 Tetbury Lane, Crudwell, Malmesbury,
SN16 9HB
Date: 28 January 2020
Start Time: 7.00pm
Finish Time: 9.10pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail)
craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Toby Sturgis (Vice-Chairman), Cllr Gavin Grant and Cllr Chuck Berry

Wiltshire Council Officers

Craig Player (Democratic Services Officer), Penny Bell (Community Engagement Manager), Dom Argar (Technical Support Assistant), Julie Anderson-Hill (Head of Service for Waste, Environmental Culture, and Operative Change) and Renate Malton (Flood Resilience Officer)

Town and Parish Councillors

Sherston Parish Council – John Matthews
Ashton Keynes Parish Council - Sam Crawford
Great Somerford Parish Council – Mel Hourigan
Lea & Cleverton Parish Council – Paul Fuller

Partners

Wiltshire Police – Inspector Mark Luffman and Inspector Doug Downing
Office of the Police and Crime Commissioner – Jerry Herbert

Total in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Vice Chair, Cllr Toby Sturgis, welcomed everyone to Malmesbury Area Board and introduced Councillors and Officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr John Thomson, Chair of the Area Board, Darren Nixon of Wiltshire Fire & Rescue Service and Kim Power of the Riverside Centre.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 27 November 2019 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written updates highlighted in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire Family and Community Learning • Motiv8 Children and Young People's Service • Joint Strategic Needs Assessment – this event would be taking place on 05 May for the Malmesbury community area and more details would follow soon.
6	<p><u>Police and Crime Commissioner's Precept Consultation</u></p> <p>Jerry Herbert, Deputy Police and Crime Commissioner, gave an update on the Office of the Police and Crime Commissioner's proposals for the precept for the forthcoming year. You can have your say via an online survey by following this link: www.wiltshire-pcc.gov.uk</p> <p>Matters highlighted in the course of the update and discussion included: the role of the PCC; what had been delivered this year; what the PCC is proposing; why the increase is needed; the focus on community policing and police visibility in local areas.</p>
7	<p><u>Blue Lights Update</u></p> <p>Wiltshire Police – the written update and following points were noted:</p>

	<ul style="list-style-type: none"> • Doug Downing was introduced as the Malmesbury community area’s new Inspector, taking over from Inspector Mark Luffman, who would soon be retiring from his career with Wiltshire Police. • It was explained that community policing was a priority and that the recent restructure within the department would deliver a better local service and level of accountability. • It was explained by the Deputy Police and Crime Commissioner that Auto Speedwatch was not currently supported by Wiltshire Police. • Wiltshire Council and Swindon Borough Council do not support fixed speed enforcement cameras at this moment in time and devices may not meet the appropriate guidelines on calibration. Further investigation was required before Wiltshire Police could consider supporting this. • It was recognised that auto speedwatch devices do allow for a better understanding of where there may be a speeding problem and they can be helpful in supporting targeted enforcement. • Speedwatch programmes in Wiltshire had sent out 40,000 letters during 2019, outlining its effectiveness. Wiltshire Police stated its commitment to backing this work up with enforcement measures. <p>Wiltshire Fire and Rescue Service – the written update and following point was noted:</p> <p>There had been a high number of false alarms and work had to be done to understand why this was a mitigate against it.</p>
8	<p><u>Community Speedwatch</u></p> <p>The Area Board launched the trial of Auto Speedwatch in the Malmesbury area.</p> <p>Parish and town councils in the locality were encouraged to bid for the devices. In doing so, they were encouraged to state what they need, why they need it and how they intent to implement it. Bids should be made to Penny Bell, Community Engagement Manager (penny.bell@wiltshire.gov.uk) by the end of February.</p> <p>It was noted that Auto Speedwatch devices were not enforcement cameras and take up the same role as traditional Speedwatch cameras.</p> <p>It was agreed that Area Board members would take the matter of Speedwatch cameras back to Wiltshire Council for consideration, but in the meantime the trial in the Malmesbury community area would proceed.</p>
9	<p><u>Changes to Kerbside Collection</u></p> <p>Julie Anderson-Hill, Head of Service for Waste, Environmental Culture, and Operative Change at Wiltshire Council gave a presentation on the changes to waste and recycling collections planned to take place in February 2020.</p>

	<p>Matters highlighted in the course of the update and discussion included: what will change; why the changes are being implemented; what else you can recycle; how the council can help spread this message in your local community; the End Destination Charter; how to dispose of food waste and future plans for food waste collection.</p> <p>More information can be found via the following link: wiltshire.gov.uk/rubbish-and-recycling-collection-changes</p>
10	<p><u>Flood Resilience</u></p> <p>Renate Malton presented a workshop on flood resilience and how local parishes can develop their flood plans.</p> <p>Matters highlighted in the course of the workshop and discussion included: what a Flood Resilience Officer does; local flood plans; what flooding is and the effect it can have on communities; Wiltshire Council's role and responsibilities regarding flooding; the rights and responsibilities of homeowners; encouraging local knowledge and local action; flood risks in the locality and climate change.</p> <p>For more information please contact Renate.Malton@wiltshire.gov.uk</p>
11	<p><u>Area Board Funding</u></p> <p>Consideration was given to five applications for community area funding and two applications for local youth funding.</p> <p>The Area Board also noted the award of £638 for two Auto Speed Watch devices and signage as agreed at the September meeting of Malmesbury Area Board.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Sherston Bowls Club £190 for a new bowls mat. 2. To award Jackdaw Café Art Group for Wellbeing £338 for art supplies for new art group. 3. To award the Last Baguette Theatre Company £650 for new speakers, conditional upon the balance of funding being confirmed. 4. To award Lea and Cleverton Parish Council £2500 for a cone climber (play equipment). 5. To award Great Somerford Parish Council £2500 for the Great Somerford play area, conditional upon the balance of funding being confirmed. 6. To award the Stay Safe Initiative £800 for the Prepared Project. 7. To award the Last Baguette Theatre Company £1100 for Play in a Week, conditional upon the balance of funding being confirmed.

12	<p><u>Partner Updates</u></p> <p>a) Health and Wellbeing Champion – the following point was noted:</p> <ul style="list-style-type: none"> • All applications for Surviving Winter grants in the Malmesbury area had been successful. • The venue of the Sunday Lunch Club had been moved. It was now meeting in Red Bull on Sherston Road. <p>b) Healthwatch - the written update was noted.</p> <p>Wiltshire Clinical Commissioning Group (CCG) – the written update was noted.</p>
13	<p><u>Community Area Transport Group</u></p> <p>The next meeting of Malmesbury Community Area Transport Group will be held on Tuesday 17 March 2020, 6.00pm at Riverside Centre.</p>
14	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15	<p><u>Evaluation and Close</u></p> <p>The next meeting of the Malmesbury Area Board will be held on Tuesday, 03 March 2020, 7.00 pm at Ashton Keynes Village Hall, Park Place, SN6 6NT.</p>

Chairman's Announcements

Subject:	Families and Children's Transformation (FACT) Programme Earliest Support workstream update
Web contact:	FACT@wiltshire.gov.uk

The purpose of this announcement is to notify members of the area board about the work of the FACT programme, raise awareness of the Early Support initiatives stemming from this work and to encourage engagement at a local level.

The Families and Children's Transformation Programme is a joint programme with the local authority, clinical commissioning group and police; the services they commission, voluntary sector agencies, families, children and carers. The outcomes of the 6 workstreams are:

- Community Safety for Young People
- A Good Education for All
- Best Start in Life
- Integrated Multi Professional Early Support
- Whole Life Pathway
- Core Skills and Single Approach

Over 27 individual projects sit within these workstreams to promote social mobility, build resilience and deliver more efficient and impactful services. All of these workstreams compliment the council's wider business plan objectives.

As part of the work ongoing within the ***Integrated Multi Professional Early Support*** workstream, a project entitled Integrated Earliest Support in Communities (IESiC) began looking at ways in which the multiple contacts the police, health and social care were receiving and having to react to could be reduced. It was acknowledged that when families have limited knowledge of or access to the earliest forms of support in their communities their problems and concerns can easily escalate subsequently requiring frequent and costly intervention from statutory services.

The IESiC work is aimed at supporting all members of the community, children, families and individuals, making it easier for them to find the right help at the right time for them.

The goal is for the whole community and all local people to support their community members knowing where help is available, that way they can stop any vulnerability escalating as families are supported within their community with the support that's already in place or that we may identify is needed.

Chairman's Announcements

Integrated Earliest Support for Communities (IESiC)

There are 3 main principles which have been co-produced, with Calne as the initial innovation site. Sign up to the principles has been received from the Calne community group, the Strategic Group and the FACT Operational and Executive Boards. A briefing has also been given to the Children and Young Peoples Safeguarding Panel chaired by the Lead Member for Children and Education, Pauline Church.

1. The requirement for a Digital information/support platform for local information searchable by location and type to provide a consistent, central point of information accessed by professionals and families alike. This will be for all age groups children and adults, and be the platform used within the council and partnership as a whole (links to existing websites to be included).
2. The requirement for a local Community Connector/Navigator
 - Provide information to families
 - Support and outreach to families
 - Support for agencies
 - Keep local information on platform up to date and relevant
 - Develops community resources within locality

This principle will build on and learn from the established roles such as Local Area Coordinators and Social Prescribers.

3. The requirement for Community Development and Joint Partnership Commissioning

The is to ensure joined up commissioning between partners and the voluntary section in order that community areas receive the support they require and that commissioning strategies are joined up and well coordinated.

Although we are looking at Calne as a pilot area initially the intention is to roll the work out across all community areas in Wiltshire.

If anyone has an interest in supporting the mapping of community clubs, groups and services for their local area or collating who is already undertaking community connecting both formally and informally then please get in touch by contacting FACT@wiltshire.gov.uk.

More information on the Families and Children's Transformation programme can be found on our website <http://www.wiltshire.gov.uk/children-young-people-fact>.

Chairman's Announcements

Subject:	Community Governance Review - Consultation
Web contact:	CGR@wiltshire.gov.uk

As detailed in Briefing Notes [19-032](#) and [20-01](#) circulated to Wiltshire Councillors and Town and Parish Councils, Wiltshire Council is currently undertaking a Community Governance Review. This is a process where the governance arrangements or boundaries of a parish may be altered by Wiltshire Council. This requires a vote by Full Council, with the process overseen and recommendations made by the Electoral Review Committee.

Following a pre-consultation survey in January and February 2020 regarding proposals for governance and boundary changes received by the council, the Committee will be preparing draft recommendation on changes it believes should be made, if any.

It will then undertake a public consultation on those draft recommendations from around **mid-April to mid-May** – a briefing note and press releases will be circulated once dates are confirmed.

Any interested person or party may respond to the consultation, which will be available on the council's website at <http://www.wiltshire.gov.uk/council-democracy-cgr> . Hard copies will also be made available.

The areas under review, and so potentially to receive recommendations for changes to their arrangement, are as follows:

- Chippenham
- Chippenham Without
- Calne Without
- Yatton Keynell
- Langley Burrell Without
- Lacock
- Kington St Michael
- Melksham
- Melksham Without
- Trowbridge
- Hilperton
- Southwick
- North Bradley
- West Ashton
- Salisbury
- Netherhampton
- Pewsey
- Seend
- Wilcot
- Manningford
- Woodborough
- Huish

Anyone who lives in an area which is recommended to be transferred from one parish to another, or where a merger is recommended, will be written to directly.

Area Board Update February 2020

Report reveals what you told us about evening and weekend appointments

Being able to get a GP appointment in the evening or at the weekend is greatly valued by patients, but getting an appointment is not always easy.

These are the key findings of our **latest report** which takes a closer look at how the GP Improved Access Service, launched in October 2018, is running across the county. The scheme involves GP practices working together to provide more routine appointments for patients in the evenings and at weekends, which can mean you're offered an appointment at another surgery, or with someone other than a GP, such as a nurse or paramedic.

We worked with the Wiltshire GP Alliance, who provide the service, to see how well the service is working and whether any improvements could be made.

What did we do?

- We visited GP surgeries across Wiltshire during daytime, evening and weekend hours and interviewed more than 170 people.
- We carried out a mystery shop, calling surgeries to ask about evening and weekend appointments.
- We sent out a survey to gather the views of staff, which was completed by 85 staff.

What did people say?

- Access to evening and weekend appointments is valued, but patients' awareness of, and ability to access these appointments, was inconsistent.



- Most patients said they would be happy to see a nurse, paramedic or pharmacist where appropriate.
- 60% said they would consider travelling to be seen at another surgery. But there was concern that those who are unable to travel are not disadvantaged.
- Surgery staff were not clear about what Improved Access appointments were available at other surgeries and some reported difficulties booking these.
- Staff thought the service had improved access for patients, but their views whether it was a good use of their time was more mixed.
- People we spoke to were very positive about the treatment they had received at appointments.

Stacey Sims, Healthwatch Wiltshire Manager, said: “We were pleased to work with the GP Alliance to evaluate the Improved Access Service and to hear how patients, GPs and other staff feel it is working.

“It’s clear that the Improved Access Service is a real benefit to patients, and feedback about their appointments is very positive, but there is still some work to be done on how the service is implemented, and making sure that both public and staff are getting clear information about what appointments are available, when and where.

“Thank you to everyone who stopped to share their honest thoughts, and to the GP practices for facilitating our visits.”

Read the report on our website.

February 2020

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Dr Andrew Girdher appointed as Clinical Chair of BSW CCG

Following a process run by the LMC, Dr Andrew Girdher has been voted in as the new Clinical Chair for BSW CCG.

Andrew is a GP Partner at Box Surgery, where he has worked since 2010. Prior to this he was a salaried GP in Bath and a Portfolio GP in London before that.

Currently, Andrew is Chair of the North and East Wiltshire locality as well as the CCG lead for diabetes in Wiltshire, the GP Federation in North Wiltshire and the sustainability and transformation lead for primary care. He is an established trainer and a GP appraiser and the Senior Medical Office at MOD Corsham.

Andrew will start his new role officially on 1 April 2020, when the three existing CCGs formally merge, but he is already working with his new Governing Body colleagues, and the members who voted him in, to shape his role and develop the priorities for him to focus on.

Other new appointments for BSW CCG

Executive Director of Strategy and Transformation

Richard Smale has been appointed as the Director of Strategy and Transformation for BSW CCG, starting in April 2020. He was previously the Director of Transformation at South Central and West Commissioning Support Unit. Richard has worked across the NHS for a number of years, including nine years at the RUH.

Chief Operating Officer for Wiltshire

Elizabeth Disney will join us as the Chief Operating Officer for Wiltshire on Monday 2 March 2020. She previously worked with BaNES CCG and Council on supporting integrating commissioning. Prior to that she worked as an Executive Director for Planning and Funding for the Southern District Health Board in New Zealand.

Interim Chief Operating Officer for Swindon

David Freeman has taken on the role of Interim Chief Operating Officer for the Swindon locality from Monday 20 January 2020. David is currently Chief Operating Officer at Somerset CCG and is joining BSW CCGs on a secondment basis.

Our Health Our Future panel

We have started recruitment for panel members to join the Our Health Our Future panel – a new way of engaging with the public from B&NES, Swindon and Wiltshire to get their views of health and care issues.

The Our Health Our Future Panel is an online panel made up of a representative sample of the population from across our region. Panel members will take part in regular surveys throughout the year as well as form focus groups from time to time. The option of hard copy surveys and telephone interviews will be offered to people who are not able to access the survey online. Full reports of every survey will be publicly available and insights gained from the panel will be used to inform our decision making, strategy, service design and service change.

To try and ensure we develop a group that represents our population, panel members will be recruited through face to face interviews around the BSW region in the next couple of months. We are aiming to sign up around 1000 people for the panel.

We are working with independent market research specialists Jungle Green to develop our panel and they will be out and about at events talking to people about the panel.

Recruitment activity started at the Devizes market on Thursday 23 January 2020 and other dates are set as follows:

30 January 2020 Swindon – Pilgrim Centre, Regent Circus 10am – 4pm

31 January 2020 Marlborough – Court room, Marlborough Town Hall 10am – 4pm

6 February 2020 Trowbridge – Magistrates Retiring room, Trowbridge Town Hall 10am – 4pm

7 February 2020 Bath – venue to be confirmed 10am – 4pm

8 February 2020 Salisbury – Salisbury Library, Minster Street 10am – 4pm

Further recruitment activity will take place in the smaller towns and villages over February and March 2020.

If you would like to know more about the Our Health Our Future Panel, please get in touch with the communications team communications.wiltshireccg@nhs.net

Transforming Maternity Services Together – proposal approved

The joint Governing Bodies of Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Groups (BSW CCGs) approved a proposal to improve and modernise maternity services across the region at a meeting in public on 16 January 2020.

The six-part proposal will:

1. Create an Alongside Midwifery Unit at Salisbury Hospital Foundation Trust.
2. Create an Alongside Midwifery Unit at the Royal United Hospital in Bath.
3. Continue to support births in two, not four Freestanding Midwifery Units. This would mean births ceasing in Trowbridge and Paulton with antenatal and postnatal care continuing.
4. Enhance current provision of antenatal and postnatal care.
5. Improve and better promote home birth services.
6. Replace the five community postnatal beds in Paulton and the four community postnatal beds in Chippenham with support closer to, or in women's homes. This will be phased with four beds remaining in Chippenham for up to 12 months to support co-creation of new pathways.

While services will be changing, it is important to note that approval of the proposal will not result in the closure of any buildings or reductions in budget and staffing for maternity services. Maternity services will remain available at all four FMUs antenatal and postnatal care will continue to be provided at these sites.

Trowbridge and Paulton Freestanding Midwifery Units will no longer support births from April 2020 and the postnatal beds at Paulton will no longer be available from April 2020.

If you have any queries, please email us at maternity.transformationBSW@nhs.net

You can find information on the proposals on the [Transforming Maternity Services Together website](#).

BSW CCG online

As we head towards the merger with Bath and North East Somerset CCG and Swindon CCG in April 2020, we are consolidating our online presence.

Our Twitter accounts have already merged – you can follow us @NHSBSWCCG

Our Facebook account is now @NHSBSWCCG

We are on LinkedIn as NHS BSW Clinical Commissioning Group

Our Instagram account is NHS BSW CCG

And by 1 April 2020 we will have a new website in place – more information to follow.

Governing Body meeting

Our next Wiltshire CCG Governing Body meeting will be Thursday 26 March 2020 at 1.30pm at Southgate House, Pans Lane, Devizes.

The next BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting is on Thursday 20 February 2020 at Cumberwell Park, Bradford on Avon from 10am – 12.30pm.

You can read the papers from previous meetings on our website
www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.



NHSBSWCCG



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